

## MEET THE STAFF



**Joseph Malburg** In his role as Director of Operations, Joe's day-to-day responsibilities include supervising ground maintenance as well as accounting functions. Joe has been with Elmwood Cemetery since November, 1980. He is a graduate of Macomb Community College and Walsh College.

**Allen Barksdale** An Elmwood Advisor for ten years, in his new position as Director of Customer Service, Allen oversees all aspects of service to families while still making himself available to help families suffering a recent loss or those interested in preplanning their memorialization. Allen has focused a special interest on the genealogy and history of many families associated with Elmwood. Thanks to his research, the Black Heritage Tour literature has been expanded. Allen is a lifelong resident of Detroit.

**Bonita Smith** Joining Elmwood in 2004, Bonita brings over a decade of experience in the funeral home industry to her position. An experienced Advisor, her mission is to assist families with the important decisions they need to make about how to memorialize the life of a loved one or themselves. Having worked with virtually every family preference, she is knowledgeable in all types of burial and memorialization options, which she fully and clearly explains, helping guide families through the process. Bonita is a Detroit native.

**Cheryl Barksdale** As Administrative Staff person, Cheryl is responsible for correspondence with the public seeking historical information on Elmwood and archival information on burials. She also acts as assistant to Mr. Miller and Mr. Malburg. Cheryl is married to Allen Barksdale, our Director of Customer Service. This year marks their 40th wedding anniversary.

## THE GATEHOUSE RENOVATION

From horse drawn carriages to the first automobiles, to limousines and tour buses,

Elmwood's historic Gatehouse has proved an enchanting and symbolic passageway to a cemetery rich with history and splendor. For over 125 years, the Gatehouse has served as the main offices and entryway into Historic Elmwood Cemetery. Having welcomed many thousands of people over the years through its gates, the Gatehouse was closed as an entryway in 2003 to accommodate the increasingly larger vehicles entering the Cemetery.

Standing as a stately reminder of the past, the Gatehouse still serves as Elmwood's main office. While the whole structure was renovated, the most dramatic change was turning the entryway into a formal reception area. The renovations maintained the old-world Victorian feel of the building while incorporating state-of-the-art executive offices that provide the latest technology and services to Elmwood's families and visitors. A new driveway circling the building provides easier entry into the Cemetery.

The Gatehouse is located at 1200 Elmwood Avenue, just off Robert Bradby Drive, one half-block north of Lafayette. Stop by the Cemetery today for a tour of the grounds and visit to our NEW Gatehouse.

## RULES & REGULATIONS

Spring is upon us and visitation to the cemetery is on a rise. We'd like to take this opportunity to remind our families and visitors of a few rules that help keep our Cemetery enjoyable for all.

Most importantly, as of October 2004, the Cemetery has updated our Rules and Regulations. Several important updates have been made regarding flowers, plantings, decorations and monuments. We hope that all lot owners and families will take the time to review these updates prior to the placement of any items on burial lots or mausoleum spaces. For a complete list of our updated rules and regulations, please contact our office or visit our website.

1. Visiting hours for the Cemetery are from 8:00 a.m. to 4:00 p.m. every day.
2. The speed limit within the Cemetery is fifteen (15) miles per hour. Parking and/or driving on any gardens or grassy areas are prohibited.
3. Dogs must be kept on a leash or in a vehicle at all times.
4. Special rules apply to the planting of fresh flowers and placement of tributes throughout the cemetery. Please keep in mind that the Cemetery shall have the right to remove all objects whose appearance and condition warrant removal and/or violate the Cemetery's rules and regulations. Please contact our office or refer to the complete list of rules and regulations if you have any questions on items allowed.

## REQUEST FOR ADDRESS UPDATES

It is important that we know how to reach our lot owners. We know you want to be kept informed on rule changes or development issues that affect your lot. Please contact us if your address or phone number has changed. Reach us by phone, mail or email.

